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AUG 14 1952

MEMORANDUM FOR: Assistant Director (Personnel)

SUBJECT : Proposed Changes in Agency Leave Policies

Basic recommendations made in the Staff Study on the above subject, dated 23 June 1952, are approved subject to the condition that no new regulations be issued until the Finance Division, Comptroller's Office, has confirmed that an effective procedure for the handling of leave held in escrow has been developed. When such a procedure has been developed and is reduced to notice form, please submit appropriate regulatory revisions for signature.

/s/
WALTER REID WOLF
Deputy Director
(Administration)

1 Att - Staff Study, same subject

SA/ADD/A:RSW:jeb (11 Aug 52)

cc: Comptroller

General Counsel

AS/S DD/A

ADD/A chrono

ADD/A subject (w/AR-D-1699a & b) (Admin.--Leave Policy) ✓

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